

Mobile Phone - Student Use Policy



Help for non-english speakers

If you need help to understand the information in this policy please contact Kalianna School on 03 5442 1311

Purpose

The purpose of this policy is to inform the school community, including students and parents, about the guidelines and expectations concerning the use of mobile phones and personal mobile devices during school hours at Kalianna School.

Scope

This policy applies to all students attending Kalianna School and pertains to the use of personal mobile phones and other mobile devices within the school premises during school hours, including recess and lunchtime.

Definitions

For the purpose of this policy, a mobile phone is defined as a telephone with access to a cellular telecommunication system, with or without a physical connection to a network. Additionally, the term "mobile phone" includes any device with similar functionalities, such as smartwatches.

Policy

Kalianna School acknowledges that students may bring personal mobile phones to school, especially if they travel independently to and from school. However, the following rules must be adhered to:

Mobile phones must be switched off and securely stored during school hours. Exceptions to this policy may be considered under specific conditions (see below). In case of emergencies, parents or caregivers should contact the school's office.

Personal Mobile Phone Use

As per the Department's Mobile Phones Policy issued by the Minister for Education, personal mobile phones should not be used at Kalianna School during school hours,



including lunchtime and recess, except when an exception has been granted. Students with an approved exception must use their mobile phones responsibly and ethically for the granted purpose.

Secure Storage

Students' mobile phones are considered valuable items and are brought to school at their (student's or parent/carer's) own risk. Students are encouraged to bring mobile phones to school only when necessary. Kalianna School does not provide accident insurance for property damage or theft, so students and parents/carers are advised to obtain appropriate insurance for valuable items. Secure storage facilities are available at Kalianna School, and students are required to store their phones in the provided lockbox, which will be collected by their classroom teacher upon arrival.

Enforcement

Any student found using their personal mobile phone inappropriately at Kalianna School may face consequences consistent with the school's existing student engagement and student wellbeing policies. This includes inappropriate use that disrupts others' learning, sending inappropriate messages or engaging in cyberbullying, unauthorized video or image capture, or use during exams and assessments.

Exceptions

Exceptions to the policy may be granted during school hours for the following specific reasons:

- Learning-related exceptions (e.g., specific learning activities, reasonable adjustments for students with disabilities).
- Health and wellbeing-related exceptions (e.g., students with health conditions or young carers).
- Exceptions related to managing risk when students are offsite (e.g., excursions, camps, or intercampus travel).
- The principal or the teacher of the respective class may grant exceptions, following the Department's Mobile Phones Policy guidelines.

Camps, Excursions, and Extracurricular Activities

Information about permitted items, including personal mobile phones, for camps, excursions, special activities, and events will be provided to students and their parents or caregivers.

Exclusions

This policy does not apply to Out-of-School-Hours Care (OSHC), out-of-school-hours events, traveling to and from school, iPads, and other personal devices. Additionally, students engaged in workplace learning activities, VET courses, or dual enrollment are exempt from this policy.

For more information and resources

<https://www2.education.vic.gov.au/pal/students-using-mobile-phones/policy>

Policy review and approval

Policy last reviewed	August 2023
Approved by	Principal
Next scheduled review date	August 2025

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