

Fundraising Policy



Help for non-english speakers

If you need help to understand the information in this policy please contact Kalianna School on 03 5442 1311

Purpose

The purpose of this document is to outline Kalianna School's fundraising approach and policy. It aims to provide parents/carers and other members of our school community with a clear understanding of how fundraising activities are conducted, the goals they support, and the role of the school council in approving and overseeing such initiatives.

Scope

The fundraising policy at Kalianna School includes guiding the approval, implementation, and allocation of funds for fundraising activities that support the school's objectives and may involve charitable causes, all in accordance with legal requirements and relevant guidelines.

Policy

Fundraising is an important way for Kalianna School to raise money so that it can deliver additional learning opportunities, programs for students, improve school amenities etc.

School staff, members of the school community may want to undertake fundraising activities for Kalianna School.

Kalianna School encourages all members of our school community to be involved in fundraising initiatives and school council welcomes all proposals for fundraising.

Fundraising is a function of the school council and council must approve all fundraising events or activities on behalf of our school.

At the beginning of each school year, the school council will approve any fundraising events or activities for the upcoming year. If it is necessary during the year, the school council may approve additional fundraising events or activities.



In deciding whether or not to approve particular fundraising events or activities, the school council will act in accordance with legal requirements, any relevant Department of Education and Training policy or guideline, and the Department's Finance Manual for Victorian Government Schools.

All money raised through fundraising, unless legally otherwise provided for, will be held on trust by the school council for the general or particular purpose for which it was raised.

Kalianna School, through the school council, may also decide to fundraise for charitable causes. In deciding whether or not to fundraise for a particular charitable cause, school council may:

- Consider whether the methods used to raise funds for any specific charitable appeal are appropriate
- Seek written advice from organisations promoting fundraising activities on the percentage of funds raised that are directed to the named charity

For more information and Resources

<https://www2.education.vic.gov.au/pal/fundraising-activities-including-fetes/policy>

Policy Review and approval

Policy last reviewed	December 2022
Approved by	School Council & Principal
Next scheduled review date	December 2026